



PRIVACY POLICY

Last Updated: 13 September 2021

1.0 INTRODUCTION

- 1.1 The Malaysian Institute of Economic Research (149064-U), who is the owner and operator of the platform known as "MIER" (hereinafter "we", "us", or "our") values privacy and we are committed to protecting all personal data by us, in accordance with the Personal Data Protection Act 2010 (as may be amended from time to time, hereinafter referred to as the "Act"). For the purpose of this personal data policy, unless the context requires otherwise, the terms "personal data" and "processing" shall have the meaning prescribed in the Act.
- 1.2 This Privacy Policy describes our gathering, storing, dissemination and processing practices in respect of personal data of individuals through your use of or access to our website at www.mier.org.my (the "Site") and all content, products, services and functionality available (collectively, the "Platform") at or through the Platform.
- 1.3 Please read this Privacy Policy to understand how we use and process the personal data we have collected or may collect from you.
- 1.4 By providing your personal data and/or using the Platform, you are consenting to this Privacy Policy and the collection, use, access, transfer, storage and processing of your personal data described in this Privacy Policy as may be modified from time to time by us.
- 1.5 Any changes to this Privacy Policy will be updated to the Platform. Any such revised Privacy Policy will continue to apply to all personal data that has previously been collected as well as information that has been stored or processed on an ongoing basis by us. Therefore, you are encouraged to check the version of the Privacy Policy whenever you visit the Platform for any updates or changes.
- 1.6 The use of our Platform is open to all users irrespective of age as we believe that none of our contents contains themes that could be deemed harmful to young people. However, we do not knowingly collect or solicit Personal Data from anyone under the age of 16. If you are under 16, please do not attempt to register or send any Personal Data about yourself to us. If we learn that we have collected Personal Data from a child under age 16, we will delete that data.
- 1.7 For your convenience, hyperlinks may be posted on the website that link to other websites (the "Linked Sites"). We are not responsible for, and this Privacy Policy does not apply to the privacy practices of any Linked Sites or of any companies that we do not own or control. Linked Sites may collect data in addition to that which we collect on the website. We do not endorse any of these Linked Sites, the services or products described or offered on such Linked Sites, or any of the content contained on the Linked Sites. We encourage you to seek out and read the privacy policy of each Linked Site that you visit to understand how the data that is collected about you is used and protected.
- 1.8 This Privacy Policy is issued in the English language.

2.0 PRIVACY POLICY EXPLANATION

- 2.1 This Privacy Policy sets out what kind of personal data is being processed, including but not limited to:
 - (a) the purposes for which the personal data is being or is to be collected and further processed;
 - (b) the source of that personal data;
 - (c) your right to request access and correction of your personal data and how to contact us with any

- inquiries or complaints in respect of the personal data;
- (d) the persons to whom we disclose or may disclose your personal data;
- (e) the choices and means that you may limit the processing of your personal data, including personal data relating to other persons who may be identified from that personal data;
- (f) whether it is obligatory or voluntary for you to supply the personal data; and
- (g) where it is obligatory for you to supply the personal data, the consequences to you if you fail to supply the personal data.

3.0 TYPES OF PERSONAL DATA

3.1 Personal data refers to all information that relates directly or indirectly to you, including any sensitive personal data and expression of opinion about you. Sensitive personal data refers to any personal data as to your physical or mental health or condition, your political opinions, your religious beliefs or other beliefs of a similar nature, the commission or alleged commission by you of any offence or any other personal data as may be determined by law from time to time.

3.2 The personal data collected by us may include but is not limited to the following:

(a) Information you provide to us through using the Platform

- (i) Personal Information from you, such as your first and last name, profile picture, photos or avatar, gender, age, ethnicity, marital status, educational level, interests, hobbies, precise location-based information, e-mail and mailing addresses, phone numbers, device ID numbers, and passwords provided by you when you create an account for the Platform, and any other information you directly give us through the Platform (including, but not limited to messages that you send through the Platform).
- (ii) Information necessary to complete a transaction through the Platform, including your name and shipping information where applicable.
- (iii) Information such as files and messages that you store using the Platform.
- (iv) Billing information such as your credit card information and bank account details.
- (v) Information from written communications when you provide us feedback or contact us, example, your name and e-mail address, as well as any other content included in the e-mail, in order to send you a reply.

(b) Information collected by technology via the Platform

- (i) Information from you, including your web browser type, Internet Protocol (IP) address (a number that is automatically assigned to your computer when you use the Internet, which may vary from session to session), domain name, user profiles, and/or a date/time stamp for your visit, and, with respect to your mobile phone, the unique device identifier.
- (ii) Information from third party service providers, with your consent, which may include your profile content or other types of personally identifiable information.
- (iii) Cookies and URL information to gather information regarding the date and time of your visit and the information for which you searched and viewed. "Cookies" are small pieces of information that a website sends to your computer's hard drive while you are viewing a website. We may use both session Cookies (which expire once you close your web browser) and persistent Cookies (which stay on your computer until you delete them) to provide you with a more personal and interactive experience on the Platform. Persistent Cookies can be removed by following web browser's directions.
- (iv) Information from corresponding technologies used in connection with mobile phones, including your device identifier, to record date, time, search and viewing information related to your mobile phone.
- (v) Information about how you use and interact with the Platform and the Services via third party analytics services which may use Cookies to gather information such as the pages you visited, your IP address, a date/time stamp for your visit and the sites that redirected you to the Platform.

- (c) Information from third parties or other sources** which you have given your consent to disclose information relating to you and/or where not otherwise restricted.

- 3.3 If the need arises, we will obtain explicit consent from you to process sensitive personal data. We may however process personal data without your consent in limited circumstances as permitted by law.

4.0 USE OF PERSONAL DATA

- 4.1 We may collect and process personal data from you or from the third parties, either to respond to requests that you make, or to aid us in serving you better, for one or more of the following purposes:

- (a) to verify your identity;
- (b) to provide you with the information and/or services you have requested from the Platform;
- (c) to send you administrative e-mail notifications, such as security or support and maintenance advisories;
- (d) to administer and manage our services;
- (e) to notify users about updates to our activities;
- (f) to improve and customize the quality of experience when you interact on the Platform;
- (g) to track user-specific information on what pages users access or visit;
- (h) for our day-to-day operations and administrative purposes including account management, billing and collection, audits, reporting and investigations;
- (i) to investigate, process and resolve any service issues, complaints, communications or other enquiries that you may submit to us regarding the Platform;
- (j) to maintain records required for security, claims or other legal purposes;
- (k) to detect and prevent fraudulent activity;
- (l) to comply with legal and regulatory requirements for any other purposes that is required or permitted by any law, regulations, guidelines and/or relevant regulatory authorities;
- (m) for security and internal audit purposes;
- (n) for such other purposes as may be directed or consented to by you; and
- (o) for all other purposes in relation to or incidental to the above

5.0 SOURCE OF PERSONAL DATA

- 5.1 We may collect personal data from donation, registration at or visit to the Platform, registration for a specific activity provided by us, job application form, purchase of publication, participation in our survey, programmes organised by us, request for information regarding the Platform, commencement of any business or commercial relationship with us and/or any communication made with us.

- 5.2 We may also obtain your personal data from:

- (a) third parties we deal with or are connected with you in order to provide you with the services that we offer you through the Platform; to conduct quality assurance testing; to facilitate creation of accounts; to provide technical support and/or to provide other services to us;
- (b) professional advisors including but not limited to legal advisors, tax advisors, financial advisors, auditors, insurance brokers;
- (c) government or other regulatory authorities who have the power and/or authority to disclose such information; and
- (d) such other sources where you have given your consent for the disclosure of information relating to you where otherwise lawfully permitted.

6.0 DISCLOSURE OF PERSONAL DATA

- 6.1 We will process personal data for the purposes stated in Clause 4 above and may disclose to the following third parties:

- (a) companies and/or organisations that assist us in processing and/or otherwise fulfilling transactions and providing you with services through the Platform that you have requested or subscribed for;
- (b) companies, corporations and/or entities that act as our service providers, gateway providers, and/or

- (c) entities that act as our service providers, gateway providers, and/or professional advisers;
 - (c) law enforcement agencies, government agencies and/or to detect, prevent, or otherwise address fraud, security or technical issues;
 - (d) our project partners and other parties for purposes that are related to the purpose of collecting and using your personal data set out in this Privacy Policy;
 - (e) we will also share your personal data with other parties, companies, organizations or individuals outside us when we obtain your consent to do so subject at all times to any laws (including regulations, guidelines and/or obligations) applicable to us.
- 6.2 We shall be entitled to retain all data and information supplied by you in compliance with this Privacy Policy and/or the terms and conditions of your agreements for the use of the Platform for the duration of your relationship with us, for such period as may be necessary to protect our interests as may be deemed necessary, where otherwise required by the law or relevant regulation.
- 6.3 We will not trade, share or sell a donor's personal information to anyone else, nor send donor mailing on behalf of other organisations, unless we have the donor's specific permission to do so. We may use your email address to invite you to donate to us. If you prefer not to receive such correspondence, you can opt out by emailing admin@mier.org.my or calling 03-21425895/5897/0091. Please note that opting out of donation emails will not affect your other MIER subscriptions.
- 6.4 We may occasionally provide you the opportunity to participate in surveys on our Platform or through a third-party service provider. Participation in these surveys is completely voluntary. Other than as described in this Policy, we will not share the personal information you provide through a survey with third parties unless we give you prior notice and a choice to opt out.
- 6.5 We are committed to safeguarding your privacy. However, no data transmission over the Internet can be guaranteed to be 100% secure. Accordingly, despite our efforts to protect your personal data, we cannot ensure or warrant the security of any information you transmit to us, or to or from our online products or services. All such transmission of information is carried out at your own risk. However, once we receive your transmission, we will make reasonable efforts to ensure its security in our systems.

7.0 CORRECTION OF PERSONAL INFORMATION

- 7.1 You may ask to correct, update or deactivate your personal information within our communications systems by contacting us at admin@mier.org.my. If you are a donor and would like to correct, update, or deactivate your personal information in our donor database, please also email us at admin@mier.org.my or call us at 03-21425895/5897/0091.

8.0 RIGHTS TO MAKE CHANGES

- 8.1 We reserve the right at any time and at its sole discretion to revise, change, alter or vary the contents of the Platform and/or terms and conditions of use and/or the Privacy Policy as herein contained. The continued use of the Platform following any such revision, change, alteration of variation shall constitute the acceptance of, and agreement to be bound by such revision, changes, alteration and/or variation. At the same time, we will notify you of such revision, modification or change by emails or related push notifications.
- 8.2 Should you have any query in relation to this Privacy Policy or how we handle your personal information, kindly contact us at:

The Malaysian Institute of Economic Research (MIER)
JKR 606, Jalan Bukit Petaling
50460 Kuala Lumpur
Attention: Administration Division
admin@mier.org.my